

**DRAFT OF MINUTES**  
**Royalton Selectboard Meeting**  
**November 25, 2008**  
**Knight's Opera House**  
**7:00 PM**

**Royalton Selectboard members present:** Ernie Amsden, John Dumville, Peg Trombly, and Larry Trottier

**Visitors present:** Wayne Davis for Vermont Agency of Transportation, Chris Mulleavey for Hoyle, Tanner & Associates, Inc., Dale Thresher, Catherine & Rob Romeo, LuckyDimock, and Bob Hull

**Sharon Selectboard members present:** Chair Dale Potter, Vice Chair Paul Haskell

Chair Larry Trottier called the meeting to order at 7:00 PM.

**Park & Ride:** Wayne Davis for Vermont Agency of Transportation and Chris Mulleavey for Hoyle, Tanner & Associates, Inc. presented plans for the proposed Park & Ride to be located off of Waterman Road on property owned by Lucky Dimock. The project is on-line for Fiscal Year 2010 and will need to go through the Act 250 process. It is designed with 85 parking spaces, a bus turn-around, and a post and beam structure with copper roof similar to the one recently constructed in the Randolph I-89 Park & Ride. The area will be lit throughout the night with low lighting designed to light the parking area and not flood the surrounding property and sky. There will be an 8' chain link fence along the Romeo property line and a 6' chain link fence along the Interstate. There will be a left hand turning lane on 107 and the entrance of Waterman Road onto Route 107 will be relocated 50' towards the North Bound entrance to I-89. The Agency of Transportation will pay for this relocation (but hinted they would like the town to cover some of the cost) but it will be the responsibility for the town to obtain the property and a Right-of-Way for construction from Lucky Dimock. Lucky's Act 250 permit included this relocation and he will donate the necessary parcel. The area for the relocated road has been surveyed by VT Survey and Engineering but the town will need to contact the firm for final plans for recording in Royalton's Land Records. The entrance grade is designed to more steady and less steep which will make it safer for vehicles.

**Police Department Scanner/CRASH program:** Police Chief Bob Hull presented this program. The state has put the motor vehicle scanner program on Bob's computer so he can scan accident reports directly to the State Police. There is no cost to the town for this program and service. Chair Larry Trottier signed the agreement.

**Brad Howe** has been called for **Jury Duty**; the town will pay his time while serving.

**Sharon Selectboard:** The Selectboard announced the iron truss bridge, which has just been repainted, and funded 100% by the state, will reopen December 1<sup>st</sup>. That bridge had been entered into the State's *Historic Bridge Program* which made it possible for the state to take over maintenance. John Dumville will check with AOT to see if our two iron truss bridges would be eligible for this program. The Town of Sharon is interested in contracting with the Town of Royalton for *police services*. Sharon has been contracting with the Windsor County Sheriff for

speed control but feels there is more that should be done in Sharon utilizing Royalton's police which would be more economical. Sharon's constables have no training or desire to be trained to become police officers. Paul Haskell suggests Sharon contract with Royalton for a fixed amount of hours per year for patrol, traffic control, school patrol, domestic issues, vandalism, etc. and to develop a draft agreement for review by both towns. Royalton agreed this seemed like it could work. Currently Dennis Stamulis is working 10 hours per week for the Town of Randolph but that would be ending and then he could work with Bob Hull to share the duties between the two towns without compromising Royalton's police needs.

**Summer Mowing Bids:** Two proposals were opened. *Dale Thresher* for \$10,700 and *Music Mountain Property Maintenance* of Stockbridge for \$10,158.75. Dale has done the mowing for a number of years and all seem to be in agreement that he does an excellent job. Dale explained he is involved with the Community Based Learning program and works with young people in the Royalton Schools to give them employment and the opportunity to develop good work ethics. Peg Trombly made the **motion** which was seconded by Ernie Amsden to award the contract for services to Dale Thresher. All approved.

**Street cleaning and snow removal:** Nate Cleveland will need to get in touch with Kevin Barnaby concerning the village streets for cleaning and snow removal. On Tuesday Nate had to shovel out the Town Clerk's office, the Selectboard's office and the Royalton Academy Building. In reviewing Kevin's hourly invoice, the Selectboard questioned why Kevin swept the left side of Route 110. Dale Thresher said he would be interested in the job of snow removal at the Academy Building. He should talk with Mary Demar. This position will be advertized.

**Roadside mower:** Waiting for bid proposals.

**Driveway Access Permits:** *Clavelle Driveway Access* has been constructed but not according to plan. Roger McCrillis recommends the Selectboard wait until Spring to review and approval if there was no problem. There is concern on water runoff. *Davis Driveway Access Permit* to be reviewed prior to next Selectboard meeting. Planning Commission has reviewed but not signed. Roger McCrillis has approved and Ernie believes there will be no problem as designed.

**New England Video:** Chris Babcock has withdrawn his application for a Revolving Loan.

**Knight's Opera House:** *Mark Durkee* proposed \$630 to do miscellaneous carpentry repairs on the building but was not clear as to what he proposed including not putting his name on his proposal. *Husband for a Day* proposed \$588.50 for miscellaneous repairs; again the proposal was not specific. The Selectboard decided the proposal should: 1. *Replace the broken window pane on the side of the building.* 2. *Inspect the plastic on the inside of all the upstairs windows and re-tape where necessary to make a tight fit.* 3. *Infill the former first floor windows on the side of the building where the insulation is falling out and to replace the insulation and cover with plywood or "OSB" board if the wood frame is not too rotted.* Ernie will inspect to see if this would work. Once proposals are received they will be presented to Herbie Crawford to see

if he would allow the town to do the work and pay for it with the cost spread out over a few months.

*Conner Construction* has not come back with an estimate of what it would cost for structural repairs enabling the town to convert the Knight's Opera House into town offices.

**Community Betterment Agreement** with Vermont law School is up for renewal. Peg Trombly will present it to Lorraine Atwood for review and updating.

**Town Plan:** the Planning Commission has presented a revised draft of the Town Plan to the Selectboard for review. The Planning Commission should be invited to a meeting in January to discuss the changes. It would be either at one of our meetings or one of the Planning Commission's meetings.

**ACT 250:** *Kevin Rogers* hearing on December 9<sup>th</sup> beginning on site at 9:00 AM with follow-up meeting at the United Church, Federated. The Selectboard should meet with the Planning Commission prior to this hearing.

*Bloss Ballou Road* court hearing will be in Woodstock County Court on December 15-16. *Times & Seasons*, there has been no ruling.

**Web hosting:** Theresa Harrington has recommended the town stay with Crown Point Network Technologies, Inc. Peg Trombly made *motion*, seconded by John Dumville to support Theresa's opinion. All approved.

**Hard Drive back-up:** An estimate received from Paradigm Consulting Company to provide two hard-drive back-ups for \$199.78. *Motion* made by Peg Trombly and seconded by John Dumville to support the purchase of the two units. All approved.

**Insurance:** *motion* made by Peg Trombly and seconded by Ernie Amsden to add Jennifer Woods to Nate Cleveland's insurance policy. All approved. Peg suggested we review the cost of insurance because of the increases and possibly change the rate of the town's co-pay.

**Rapid Response Plan** signed by Chair Larry Trottier.

**2008 Audit** firm asked to make cost proposal to produce a management's Discussion and Analysis.

**Transfer Station Scale:** no proposals received.

**Minutes of November 11<sup>th</sup>** needs to have the date of the meeting added at the top of the report. The item concerning the motion to support of the Vermont League of Cities and Town's resolution on State Highway funding was defeated because there was no quorum at the meeting. *Motion* made by Peg Trombly and seconded by John Dumville to accept the minutes with the above changes. *November 18<sup>th</sup>* minutes: the item concerning the Highway Budget is confusing

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and needs clarification by Nate as to what he meant when writing the minutes. This should be clarified at the December 2<sup>nd</sup> meeting.

**Christmas Potluck:** This will be held at Knight's Opera House on Wednesday, December 17<sup>th</sup> at 11:00 AM. Bring a "Yankee Swap" gift.

The Selectboard signed **payroll and accounts payable**.

**Schoolboard:** The Selectboard and the Schoolboard should meet in January to discuss budget.

The question was asked if the water meter was installed on **Eric Jacob's apartments** and if not, why not. This needs to be made a priority.

Nate was asked to contact **Efficiency Vermont** to review Royalton's street lights and to make recommendations for efficiency.

Larry Trottier wanted the Board to know that **Sterling Trucks** was going out of business.

The meeting adjourned at 10:18 PM

Respectfully submitted

John P. Dumville, Clerk