

Royalton Selectboard
Knight's Opera House

March 30, 2010

Selectboard Present: Larry Trottier, Peggy Ainsworth, Ernie Amsden, and Joan Goldstein, Phil Gates

Public Present: Joe Duncan and Don Phillips representatives from Forcier, Aldrich and Associates, Jeff MacDonald and Mary Ellen Parkman representative from Stantec Consulting, Charles Goodling, Steve McKnight, and Emily Hackett representative from Dubois and King, and Administrative Assistant Nathan Cleveland

Larry Trottier called the meeting to order and welcomed Joe Duncan and Don Phillips from Forcier, Aldrich and Associates to the meeting. Mr. Duncan gave a brief summary of their company's experience and approach to funding and managing the projects specific to the Royalton Wastewater Treatment Facility. Mr. Duncan noted that the proposal from FA&A is a not to exceed fee. Discussion including questions posed from the Selectboard and the town's sewer operating company ensued on the engineering proposal received from FA&A.

Chairman Trottier thanked Mr. Duncan and Mr. Phillips for meeting with the Selectboard.

Chairman Trottier welcomed Mr. Jeff MacDonald and Mary Ellen Parkman, representatives from Stantec Engineering to the meeting. Ms. Parkman opened by giving an overview of Stantec's firm. Ms. Parkman introduced Mr. McDonald to the Selectboard. Mr. McDonald discussed Stantec's proposal and time line to pursue funding sources. The Selectboard and our operating company posed questions to Mr. McDonald and Ms. Parkman concerning the proposal received from Stantec. Discussion ensued on the proposal received from Stantec.

Chairman L. Trottier welcomed Chuck Goodling, Emily Hackett and Steve MacKenzie to the meeting. Mr. Goodling discussed the firm's proposal and reviewed a handout that identified D&K's understanding of the proposed work. Mr. Goodling identified the need to address funding through either the Vermont Clean Water State Revolving Fund or local funds for the preliminary sewer study. The Selectboard posed questions to the representatives from D&K. Discussion ensued on the proposal received from D&K.

The Selectboard discussed the three proposals and presentations.

J. Goldstein made a motion to contract with Forcier, Aldrich & Associates to provide engineering services associated with wastewater upgrades. The motion was seconded by P. Ainsworth. Chairman L. Trottier asked for discussion. The Selectboard discussed the proposals further. P. Ainsworth moved the question.

Chairman Trottier called for a vote on the motion. The motion passed unanimously.

Administrative Assistant N. Cleveland was asked to write a letter to each firm notifying them of the board's decision, and to schedule a meeting with Forcier, Aldrich and Associates to negotiate a contract.

J. Goldstein made a motion that was seconded by P. Ainsworth to submit an application requesting the Royalton Wastewater upgrades be added to the Vermont Clean Water State Revolving fund project and planning priority list. The motion passed unanimously.

Other Business

Liquor License Renewal Application

The Selectboard reviewed a liquor license renewal application received from Fitz Vogt and Associates.

A motion was made by P. Ainsworth and seconded by J. Goldstein to approve the Liquor License renewal application for Fitz Vogt and Associates. The motion passed unanimously.

Mowing Services

Chairman Trottier opened discussion on renewing the contract with Dale Thresher for mowing town owned properties. It was noted by E. Amsden that due to workers compensation insurance issues the need for a hold harmless agreement with Mr. Thresher would be required and Mr. Thresher must not hire any additional help.

A motion was made by E. Amsden and seconded by P. Gates to contract with Mr. Dale Thresher for mowing services. The motion passed unanimously.

Meeting adjourned at 9:35 p.m.

Respectfully submitted by:
Nathan P. Cleveland