

Royalton Selectboard
Royalton Town Clerk's Office

August 9, 2011

Public Present: Donald Phillips (Engineer representing Aldrich and Elliot Consulting Engineers), Bob Graham, Pam Levasseur, and Administrative Assistant Nathan Cleveland

Selectboard Present: Larry Trottier, Ernie Amsden, Peggy Ainsworth, Phil Gates
Regrets: Joan Goldstein

Chairman Larry Trottier opened the meeting at 7:03 p.m.

Appointments –

Donald Phillips (Aldrich and Elliot Engineering) – Royalton Wastewater Facility Refurbishment Study

Mr. Phillips opened discussion on the proposed amendment to the current refurbishment study contract with Aldrich and Elliot consulting engineers. The proposed amendment would address ordinance and rate structure inadequacies. The current rate structure and ordinance were last updated in 1993.

P. Ainsworth made a motion that E. Amsden seconded to approve the contract with Aldrich and Elliot. The motion passed unanimously.

P. Ainsworth made a motion that P. Gates seconded, appoint Administrative Assistant Nathan Cleveland as the town of Royalton's authorized rep for the contract and the Clean Water State Revolving Loan. The motion passed unanimously.

P. Ainsworth made a motion that P. Gates seconded to approve the application for an amendment to the current Clean Water State Revolving Fund. The motion passed unanimously.

Public Concerns

Mr. R. Cavanaugh noted that he has many concerns that he would like to discuss with individual Selectboard members.

Mr. B. Graham wanted to know what the town was giving away and wanted to know what would be done with people stealing his property. Specifically he was concerned about right of ways that are claimed on his property but are not included in his deed. He was also concerned with the number of students at the Vermont Law School. The Selectboard advised Mr. Graham that these were civil issues that the Selectboard has no authority over.

Selectboard Minutes of July 26, 2011

P. Ainsworth made a motion that E. Amsden seconded, approving the Selectboard minutes of July 26, 2011. The motion passed unanimously.

Letter to the Town Clerk – Bloss Ballou Road

By state statute the Selectboard must notify the Town Clerk in writing of their decision to maintain the portion of the Bloss Ballou Road that was petitioned to be discontinued. A decision was made at the July 12, 2011 Selectboard meeting to continue the existence of the road.

P. Gates made a motion that E. Amsden seconded, authorizing L. Trottier to sign letter to clerk concerning decision to continue the existence of the Bloss Ballou Rd. The motion passed unanimously.

Sewer Rate

Board member P. Gates discussed the proposed sewer rate for the January 2010 – June 30, 2011 billing period. The proposed rate includes an incorrect billing for two properties that will result in credits for each property. The proposed rate for the January – June billing cycle would be 1.458 per 100 gallons. Discussion continued concerning the rate to cover the outstanding expenses of the sewer department. **P. Ainsworth made a motion that was seconded by E. Amsden to set the sewer rate at 1.458 per 100 gallons for the billing period of January 2011 – June 30, 2011. The motion passed unanimously.**

Water

Administrative Assistant N. Cleveland asked the board to clarify the process for soliciting proposals for various projects. He noted that there have been three different occasions this summer where a request for proposal (RFP) has been needed and there have been three different approaches to soliciting proposals. He noted that if a purchase policy was adopted by the Selectboard then there would be less questions concerning the selection process as well. He noted that the four contractors that were selected to send a RFP to did not respond and he is afraid that the loss of time will cause the work to not be completed in time and therefore require the fountain to be inoperable for the remainder of the summer. He suggested putting the fountain in storage to allow the necessary repairs to be made.

P. Gates made a motion that E. Amsden seconded, to advertise the request for water service lines proposals in the Randolph Herald and to remove the decorative fountain from the South Royalton Green. The motion passed unanimously.

190 Chelsea Street Construction Project

Discussion ensued on the perceived safety hazard that has been created by screening of the 190 Chelsea Street reconstruction project at the intersection of North Windsor St. and Chelsea St. E. Amsden was not willing to allow the screening to remain. It was noted that there was a site meeting that VLS officials invited a board representative to attend on Thursday, August 11, 2011. No action was taken.

Solid Waste Transfer Station

Jean McCullough had contacted the Selectboard office concerning the condition of the transfer station. She was concerned with the appearance of the facility and its management. A combined meeting will be held on August 15th at the Bethel Town Clerk's office concerning the management of the transfer station.

Capital Improvement Plan

Administrative Assistant Cleveland asked if board members had prioritized the capital project list that he had submitted at the previous meeting. No action was taken as no prioritization had been completed. The Selectboard tabled the agenda item until the next meeting when board members would present the project prioritization list.

Proposed Land Development Bylaw

The proposed land development bylaw will be forwarded by the Planning Commission to the VLCT for review. Informal public hearings will be scheduled with hopes of presenting the bylaw to voters at the November 2012 general elections. It was noted that the approval would be by Australian Ballot.

Planning Commission Appointment

P. Ainsworth made a motion that E. Amsden seconded, appointing Rebecca Beguin to a 3 year term on the Royalton Planning Commission (term expires in 2014). The motion passed unanimously.

Highway Department

Administrative Assistant Cleveland reported that the construction of the access (Permit #11-02) has been completed and inspected by the Road Foreman. All work was reported to be done according to the specifications on the application and the access could be approved for use.

E. Amsden made a motion that P. Gates seconded, approving driveway access permit #11-02. The motion passed unanimously.

Traffic Ordinance

Selectboard asked that proposed amendments be presented to the Selectboard at the August 23, 2011 meeting.

Mill Road Financing

Discussion ensued on how the board will finance the remaining 50% of the project.

P. Gates made a motion that P. Ainsworth seconded, approving and authorizing the Royalton Town Treasurer to borrow \$200,000 for a term not to exceed 5 years for the purpose of financing the remaining balance on the Mill Road Bridge and retaining wall reconstruction project. The motion passed unanimously.

Mutual Aid Agreement

Discussion ensued on the agreement between the Windsor, Orange County road foremen group to allow town equipment to be used in towns that are affected by natural disasters or in the event of an emergency situation.

P. Ainsworth made a motion that E. Amsden seconded, approving the highway mutual aid agreement. The motion passed unanimously.

Perley Farm Road

Royalton Selectboard Clerk P. Ainsworth opened the sealed bids that were received for the Perley Farm Road stream bank stabilization project. Bids were as follows: Terry Rogers not to exceed \$9,017.50, WB Rogers \$13,273, Kevin Rogers \$14,000, ECS \$23,966.

E. Amsden made a motion that P. Gates seconded, awarding the contract for the Perley Farm Rd. stream bank stabilization project to Terry Rogers for a not to exceed cost of \$9,017.50. The motion passed unanimously.

Meeting adjourned at 10:20 p.m.

Respectfully submitted by:
Nathan P. Cleveland